

The Agnes M. Lindsay Trust
REPORT FORM – Please e-mail to: admin@lindsaytrust.org

Date: _____

Name of Organization: _____

Fiscal Agent (if different from your organization): _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Contact person: _____

Title: _____

Program Name (if applicable): _____

Grant Amount: _____

Capital Camperships Other _____

Period that this report covers: ___/___ to ___/___

Please respond to each of the following questions. Your responses should focus specifically on the funded project or program, if applicable, on your entire organization.

1. Referring to the goals and objectives described in your original grant request (or any revisions submitted subsequent to the grant award), please indicate the following:
 - a. What were your major accomplishments?
 - b. What steps or actions were used to meet your objectives and goals?
 - c. What measures were used to determine your progress?
 - d. What were the unexpected results or key learnings you would share with funders?
2. Describe any setbacks encountered during the period of this grant.
 - a. How did these setbacks impact your organization or project?
 - b. How were these setbacks addressed?
3. Who else has funded this project (or your organization), and at what level? If total proposed budget amount was not raised, indicate if program goals were altered in any way.
4. What steps are being made to ensure the sustainability of your project or organization beyond this grant period?
5. If your program involved collaboration with other organizations, please comment on its effect upon the program.